



City of Grayson, Kentucky
302 E. Main Street- City Hall
Grayson, Kentucky 41143

**City of Grayson Business License Quarterly Report and
 Remittance of Licensing Fee**

For the _____ Quarter of Calendar year 20_____

Businesses must file this document quarterly with the city. Quarterly terms end on March 31 for the 1st quarter; with June 30, September 30 and December 31 defining quarters 2, 3 & 4 respectively.*

Doing Business As or Responsible Parent Registered Corporation:

City Business License #:		
Name:		
Address:		
City:	State:	Zip:
Doing Business As: (If different from above)		

Calculations (Gross Receipts based on previous 3 months)

1	Gross receipts under \$1000 , enter “ Exempt ” here and on Line 6. (Does not apply to initial licensing)	
2	Gross receipts over \$1000 but under \$80,000 , enter \$20.00 here, or	\$
3	For gross receipts over \$80,000 , multiply gross receipts by .025%, enter sum here. (Example \$217,000 x .00025=\$54.25)	\$
4	Sub-total of lines 2 & 3	\$
5	Penalties, Late Fees or other due amounts as defined by ordinance. *See City Code 60.005 (B) & (C) printed on the reverse of this form.	\$
6	Amount Due Total from lines 4 & 5	\$

This document shall be completed in its entirety. Minimum fee is \$20. businesses may elect to pay the maximum quarterly fee of \$3500 in lieu of reporting calculations on this document. Unless EXEMPT defined above, the minimum amount due shall be \$20.00.

This report was completed by (Please print)	Position Title (If paid preparer, please insert name of firm here)
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Remit checks payable to: **City of Grayson** Credit card payments can be made by calling **(606) 474-6651** during normal business hours, 8am-4pm, Mon-Fri, eastern time.

Attest and Declaration of accuracy

Under the penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true and accurate. Declaration of preparer (other than licensee) is based on information of which preparer has any knowledge.

Signature of business/corporate officer	Date
Signature of paid preparer	Date

* See reverse for City Code 60.005 (B) & (C) related to penalties and fees on Line 5 above

Grayson Code of Ordinances 60.005

Section (B)

Any business which so desires may estimate its income for any quarter and pay the tax on the estimation, giving final figures at the close of the year no later than April 15, of the next preceding year at which time an adjustment of the fees charged will be made. **In the event any estimate is ten percent (10%) below actual gross receipts, there will be due a five percent (5%) penalty on amounts not timely paid.**

Section (C)

The person making the return shall, at the time of the filing thereof, pay to the city clerk the amount of the license fee shown as due and payable thereon under the terms of this chapter and shall bear a **penalty at the rate of five percent (5%) and an additional penalty of one percent (1%) per month** until paid on all amounts paid after the respective deadline.

City Ordinance 23-1990 as revised last 7-21-09.